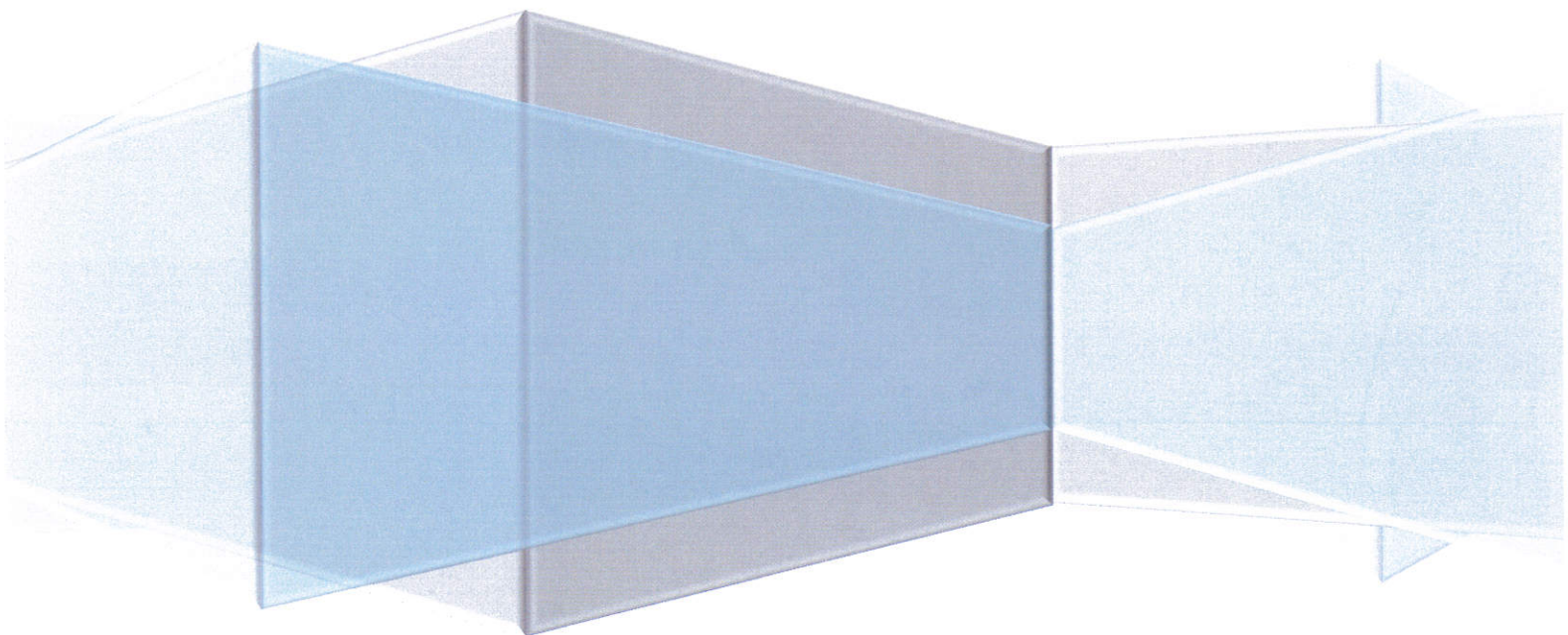




Rockford Area Convention & Visitors Bureau

2013 College Table Tennis National Championships

Bid Application





February 1, 2012

National Collegiate Table Tennis Association
NCTTA
2322 5th St. #204
Santa Monica, CA. 90405

Dear National Collegiate Table Tennis Association:

On behalf of the Rockford Area Convention & Visitors Bureau, I am pleased to invite you to hold the 2013 College Table Tennis National Championships here in Rockford.

Our community is ready to roll out the red carpet for you! The team at the Rockford Area Convention & Visitors Bureau is committed to providing excellent service for your event, and I'm confident we will exceed your expectations. I guarantee that you, your attendees and the table tennis participants will feel welcomed and appreciated.

The Rockford Region is a Real. *Original.* Destination, with sites and attractions you won't find anywhere else. From Anderson Japanese Gardens to our unique restaurants and world-class sports facilities, Rockford is a sought after Midwest destination. I am sure your attendees will find endless possibilities for entertainment in the Rockford Region.

Please consider Rockford, Illinois a host city for the 2013 Table Tennis National Championships.

The Rockford Region looks forward to welcoming you!

Sincerely,

A handwritten signature in black ink that reads "John Groh". The signature is written in a cursive style with a large, sweeping initial "J".

John Groh
President/CEO
Rockford Area Convention & Visitors Bureau

February 1, 2012

RE: 2013 College Table Tennis National Championships Bid Application

Dear President and Vice President (Willy and Joe):

The Rockford Area Convention & Visitors Bureau is enthusiastic about the opportunity to host the 2013 College Table Tennis National Championships. This would be an exciting event for our city and our region.

We believe that we can provide community-wide support for this event in many positive ways. In addition to the bid requests, we are prepared to support your organization with these amenities (please see page 2).

Rockford is a city committed to its sports tournaments and events. We'd love to have you experience for yourself the fun and excitement of hosting a collegiate table tennis tournament here. If your schedule permits, we would love to coordinate a site visit for both of you. Cheryl Burggraf will be happy to take care of the arrangements for your trip.

Best Regards,



Monica A. Krysztopa
Vice President
Rockford Area Convention & Visitors Bureau

Additional Amenities:

Media and Press Coverage:

The RACVB will hold a press conference announcing your selection of Rockford, if we are chosen. We will actively pitch media stories to the local, regional and national media outlets, as well as through social media including Facebook, Twitter and You Tube.

Welcome Table:

The RACVB will be happy to host a welcome table for all participants and teams. We will distribute discounted coupons to local restaurants and attractions, area maps and information, and special giveaways and promotions. We will also support your event with hotel welcome signs and balloons and lobby greeters. Additionally, the RACVB will provide special welcome bags for coaches and officials.

Financial Support:

The RACVB will cover the cost of renting the Forest City Tennis Center. Your organization will not incur any costs associated with utilizing this facility. We also plan to bring in additional bleacher seating for spectator use. A public address system will be brought in to meet your needs.

Hotel Accommodations:

Although we are suggesting Clock Tower for your host hotel, we will also provide you with information about all the hotels within a 1 mile radius of the Forest City Tennis Center. We will be happy to negotiate a room rate for your event with these hotels.



Lawrence J. Morrissey
Mayor
Office of the Mayor

January 25, 2012

College Table Tennis National Championships
National Collegiate Table Tennis Association (NCTTA)
2322 5th St., #204
Santa Monica, CA 90405

Dear National Collegiate Table Tennis Association,

As Mayor of the City of Rockford, I encourage you to look at Rockford, Illinois, to host the 2013 College Table Tennis National Championships. The City of Rockford would be honored to host your event.

Rockford has a proud tradition of providing memorable experiences for its visitors. Our facilities are second-to-none, and our business owners, hoteliers, attractions and tourism bureau are committed to providing excellent service.

Rockford is home to a wealth of sites and attractions that will offer your attendees some truly unique experiences. Go back in time and experience a Victorian Village at Midway Village Museum, or take in the natural beauty of our riverfront and visit the recently-opened Nicholas Conservatory & Gardens. The Rockford Region has something *Real and Original* every visitor is sure to enjoy.

The Rockford Area Convention & Visitors Bureau has an experienced and knowledgeable staff that is available to assist your event planners and attendees, ensuring your conference will be a huge success. I am confident the tourism bureau will provide your attendees with the "WOW" factor your event deserves.

Please consider Rockford as the site for your 2013 College Table Tennis National Championships. The City of Rockford looks forward to hosting you!

Very truly yours,

Lawrence J. Morrissey
Mayor
City of Rockford, Illinois

LJM/ss



Scott H. Christiansen
County Board Chairman
County of Winnebago

January 25, 2012

College Table Tennis National Championships
NCTTA
2322 5th St. #204
Santa Monica, CA 90405

Dear National Collegiate Table Tennis Association,

I would like to encourage you to select the Rockford Region in Winnebago County as the host city for the 2013 College Table Tennis National Championships. Our community would be pleased to host your event.

Located in north-central Illinois, the City of Rockford is easily accessible via I-90 and I-39. The Rockford Region has decades of experience hosting a wide range of conferences and events. From sports tournaments to business meetings, religious conferences to military gatherings, Rockford has done it all. The Rockford Area Convention & Visitors Bureau has a dedicated, experienced staff, and I am confident they will provide quality, personalized service for your event.

In addition to its years of experience hosting events, the Rockford Region has plenty to see and do, from Asian fusion cuisine at Kuma's Asian Bistro downtown to great outdoor recreational activities at Rock Cut State Park to world-class art exhibitions at Rockford Art Museum.

We are confident that Winnebago County will provide extraordinary service to help make your function a success. We look forward to hosting the 2013 College Table Tennis National Championships.

Sincerely,

Scott H. Christiansen, Chairman
Winnebago County Board

1711 Warren Road
Rockford, IL 61108

Office Phone 815-965-8505
Fax 815-965-8440
Cell 815-262-1868
E-mail:
ehogshead@landmarkbilling.com

Edward W. Hogshead

Leadership Style A passionate, creative, and flexible team leader and communicator that lives to identify problems, research possible solutions, collect information, analyze suggestions, implement the best solutions, and review feedback to ensure positive results.

Credentials Table Tennis Official: Certified Tournament Director, Certified Referee, Certified Regional Umpire, Certified Coach.

Table Tennis Player: Trained and competed three years in Germany; Won the 1900 Rating National Championship in Las Vegas in 1984; Won US Open Masters (over 40-year-old) 1800 Rating Open Championship in 2003;

Positions Held Past Treasurer of USA Table Tennis, the National Governing Body for US Olympic Table Tennis; Member of the Board of Directors; Midwest coordinator for USA Table Tennis Tournaments; Member of Boys and Girls Club Board of Directors, Northern Illinois Region

Author of numerous table tennis articles published in national and international sports magazines

Objective To direct the best Table Tennis and/or Ping Pong competitions possible. To exceed the expectations of the internal customers (sponsors, management, and officials) and to create such incredible experiences for all external customers (competitors) that they vow to return.

Table Tennis Competition Management Experience Eight-time and current Director of the Arnold Table Tennis Challenge and Member of the Arnold Classic Organizing Committee. The Columbus Ohio festival is the largest annual sports festival in the US with 17,000 athletes and 180,000 spectators. Please see <http://www.arnoldclassic.com/>; In 2007 and 2008 – interviewed Arnold Schwarzenegger for local media and for table tennis competition shows that air on US television. Please contact Jim Lorimer for reference at 614-431-2600.

Tournament Director of the 2005 Mohegan Sun Killerspin Extreme Table Tennis Championships in Uncasville, CT with 20 of the best table tennis players in the world competing for \$100,000. Taped and released on ESPN2. Please contact Robert Blackwell for reference at 312-342-7922.

Six-time and current Competition Manager for the 2012 US Collegiate Table Tennis Championships. Please <http://www.nctta.org/schedules.html> and http://www.youtube.com/watch?v=bpn5luO_5Uw Please contact Willy Leparullo for reference at 850-445-0780.

Four-time Table Tennis Event Director for Chicago Mayor Daley's Annual Holiday Sports Festival at McCormick Centre – Please see [http://www.explorechicago.org/city/en/things see do/event landing/special events/mose/mayor daley s holiday.html](http://www.explorechicago.org/city/en/things%20see%20do/event%20landing/special%20events/mose/mayor%20daley%20s%20holiday.html) The 2007 event had over 650 competitors from 35 countries competing on 60 table tennis tables. Please contact Sarah Inciong for reference at 312-286-6550.

Founder and tournament director of The 2009 Rochester Team Challenge. Please see <http://www.rochsports.org/2009tabletennis.php> Please contact Ben Boldt for reference at 507-280-4701

Founder and event chairman for America's Team Championship in Rockford, IL; please see www.rockfordttc.com for more information.

Former Table Tennis Tournament Director of the Prairie State Games, also known as the Illinois State Games.

Member of the Table Tennis officials team at the 1996 Olympics in Atlanta, GA

Co-Director of multiple-year Sears Table Tennis Invitational Tournaments in Hoffman Estates, IL 1991-1996

Past Coach of Northern Illinois University Table Tennis Team

Current President Rockford Table Tennis Club

February 1, 2012

2013 College Table Tennis National Championships

Submitted by: Rockford Area Convention & Visitors Bureau

Host Organization:

1. Name of host organization: [Rockford Area Convention & Visitors Bureau](#)
2. Name of City: [Rockford IL](#)
3. Name of primary person and four secondary people responsible for the Championships planning. For each member of the organizing committee, list experience and credentials in running local, regional, and/or national events. (1) [Edward W. Hogshead, see addendum for credentials](#); (2) [Gordon Kaye, CEO Rockford Area Venues & Entertainment, Executive Director BMO Harris Bank Center](#); (3) [Andrew Johnson, Vice-President Rockford Table Tennis Club](#); (4) [Diana Hogshead, Tournament Director Arnold Table Tennis Challenge, Tournament Director Rockford Fall Open](#); and (4) [Guoxing Zheng, Rockford Table Tennis Club tournament support personnel coordinator. Monica Krysztopa, Vice President of the Rockford Area Convention & Visitors Bureau. Cheryl Burggraf, Meeting Sales Manager, Rockford Area Convention & Visitors Bureau.](#)
4. Name of authorized signer of a host contact with NCTTA if your bid is selected. [John Groh, President / CEO Rockford Area Convention & Visitors Bureau.](#)
5. List any supporting organizations and their primary and secondary persons. [Rockford Table Tennis Club](#); (1) [Edward W. Hogshead](#); (2) [Andrew Johnson](#).

Competition Venue:

1. Photos of Forest City Tennis Center are attached to electronic document.
2. Photos of Forest City Tennis Center are attached to electronic document.
3. Describe the flooring surface in the competition space. [Tennis Courts utilizing a rubberized covering similar to Ger-Flor flooring](#)
4. Describe the lighting (direct or indirect). Can indirect lighting be covered for instance with the use of pipe-drape? [Lighting is indirect and poses no issues with glare;](#)

5. What is the light intensity in the competition space (in lux or foot candles)? [Lighting is 60+ foot candles for most of the arena.](#)
6. Are there any windows visible within vicinity of the competition space? [Fenestration is not an issue; there is one window that is internal to the building with no outside glare present.](#)
7. What is the height of the ceiling over the completion space? [20+ feet](#)
8. Number of restrooms in vicinity of the playing area. Is the restrooms ADA accessible? [There are Men's and Women's locker rooms with four women's toilets, two men's toilets, and two men's urinals; Yes, the restrooms are ADA accessible.](#)
9. Is there space available for sponsor/vendor booths near the competition area? If so how much. [There are several smaller locations for vendors with the front lobby area and the player lounge / spectator area just beyond the front lobby area. Each area has 150+ square feet. Areas to the rear of the facility may also be used, which are larger.](#)
10. Are there any locker rooms in the venue? If so, how many? [Please see number 8 - there is one Men's and one Women's locker room.](#)
11. Please describe the public address system/sound system in the venue? [There is no public address system in the venue. However, we have made arrangements for an appropriate public address system for this event that will meet up to NCTTA standards.](#)
12. What kind of seating is available for spectators? Are there bleachers? Moveable seating? How many spectators can be accommodated? [Limited quantities of chairs are provided by the Forest City Tennis Center facility. Additional seating with chair rental and bleacher rental / borrowing can be arranged. Viewing deck/mezzanine above courts. This cost will be covered by the host venue.](#)
13. Does the venue have a controlled entrance point for admission purposes? [Yes.](#)
14. Is parking at the venue free? If not what are the parking rates? [Free parking throughout the venue and hotel campus](#)
15. Is there a concession stand available in the facility? Are there restaurants within a couple of miles of the facility? Food will be readily available for participants and spectators. [There are two restaurants with full menus in the hotel; which is a one-minute walk from the venue. There are over restaurants within a one mile radius of the venue, both chain or locally-owned.](#)
16. Are there extra rooms/meeting rooms available at the venue? [Yes and also at the adjacent hotel.](#)

17. Are there hospitality/lounges areas available? [Yes, in the venue and the hotel.](#)
18. Is there a copier available in the venue? Fax machine? [Yes, Yes.](#)
19. Is Internet access available in the venue? [Yes.](#)
20. Are janitorial services available throughout the duration of the Championship weekend? [Yes.](#)
21. Does the facility/venue employ personnel that are CPR and First Aid Certified? [Yes.](#)
22. Can the host organization secure the venue with a contract? [Yes.](#)

Hotel:

One hotel should be designated as the host hotel. The host hotel needs to have enough rooms to accommodate all athletes, coaches, staff, and out of town volunteers in addition to being able to provide meeting rooms for coaches, officials, and space for team registration. NCTTA will sign a contract with the hotel that the host organization advises.

1. What is the hotel name?
[Clock Tower Resort](#)
2. Name the hotel contact person, email and phone number.
[Susan Smolarek - Direct-815-229-4572](#)
3. What is the hotel capacity?
[248 Rooms](#)
4. What is the proposed room rate?
[Room rate is \\$99.00 per night, plus sales tax.](#)
5. Is master billing available?
[We can put all rooms into a PM account and they can be put on a direct credit card.](#)
6. List the number of restaurants available in proximity of the hotel?
[We have three restaurants - Salvino's Italian full service restaurant, breakfast, lunch and dinner; Tilted Kilt Pub and eatery, open for lunch and dinner; Kalaloo Grill in the water park, Pizza and burgers, operational during water park hours.](#)

7. Is there a space for a registration area?
Yes.
8. What are check-in and check-out times?
Check in at 4pm / Check out at 11am.
9. Does the hotel offer Internet access? Is it complimentary?
Yes, complimentary wireless internet service is available in each guest room, and throughout the hotel. Also, a 24hr complimentary business center with computers.
10. Is there complimentary meeting space available?
Yes.
11. Are any complimentary rooms/suites offered for the event?
We will work with you on complimentary rooms.
12. What other notable amenities does the hotel offer?
Water park, indoor pool, sauna, free parking, complimentary newspapers,
Discounted water park wristbands will be available for your group.

Banquet:

A Championships banquet is expected for the athletes, coaches, officials, volunteers and any designated dignitaries. The banquet is typically held Saturday evening of the Championships weekend. Seating capacity should be between 300 – 350 people. Alcohol cannot be served at the banquet.

1. Is suitable banquet space available at:
 - a. The designated host hotel?
Yes, in the Clock Tower Resort.
 - b. Another Facility
2. If banquet space is at another facility, how far (distance and travel time) is the banquet facility from the host hotel? N/A
3. How many people can be accommodated in the banquet space?
We have banquet space to accommodate up to 600 people.
4. Regarding financial aspects of the banquet, will the banquet be:
 - a. Complimentary (provided at no charge to the event budget)
 - b. Event-related expense (charged to the event budget).
 - c. Participant-related expense (expense charged to participating teams).
 - d. Combination of both b. and c. (see next page).

We will bill however you would like it to be billed. The Rockford Area Convention & Visitors Bureau is willing to help financially with this event.

5. What is the expected cost per plate for the banquet?

Based on your choices we offer \$19.00 per plate and up. We will work with your budget to create selections for you.

Transportation:

Please provide transportation information for the surrounding area (airports highways, train stations, public transit, etc. Transportation is expected between the airport (s) and host hotel, and between the host hotel and the competition venue.

1. Please provide a plan for assisting with transportation:

- a. Between airport (s) and hotel (on travel days).

The Van Galder coach bus runs between Chicago O'Hare airport and the Rockford hotels several times per day at a cost of \$22 per ride each way.

The Competition venue is walking distance from the conference center of the hotel. (Basically on property)

2. Transportation (as described in your plan above) will be:

- a. Complimentary (provided at no charge to the event budget).
- b. Event-related expense (charged to the event budget
- c. Participant-related expense (expense charged to participating teams).
- d. Combination of both b. and c.

If you would like it to be B & C, we will work with you on how it should be charged to your guest.

3. What is the distance (in distance travel time) from area airports/train stations to the hotel?

The travel time from Chicago O'Hare airport to the Clock Tower Resort is about an hour.

The bus will pick up at the Chicago O'Hare Airport and drop off at the Clock Tower resort as well as several other hotels in the area.

4. How far (in distance and travel time) is the hotel from the competition venue?

The travel time is about a 1 - 2 minute walk. The competition venue is on the property at the Clock Tower Resort.

5. How many different airlines offer regular flights to area airport (s)?

Chicago O'Hare International airport supports most airlines.

Media Coverage:

1. Describe your plan for media coverage for the Championships, including plans for local, regional, national coverage on radio, television, in newspapers, on the Internet or through other media outlets.
 - 1.) Press Conference to announce event.
 - 2.) Arrange for media interviews on radio, T.V. and newspapers.
 - 3.) Arrange for pod cast and interviews from our local college.
 - 4.) With collaborate with local PR firm for national media coverage.

Contact Information:

Rockford Area Convention & Visitors Bureau

Monica Krysztopa
Vice President
815.489.1674

Cheryl Burggraf
Meeting Sales Manager
815.489.1651

CLOCK TOWER TENNIS CENTER

FRONT COURTS (Wall to Wall)

Length 207' 7" 24,800 sq. ft.
Width 119' 4"

BACK COURTS (South Wall to Front Courts Wall) } ^{Total} 43,070 sq. ft.
Length 145'
Width 126' 18,270 sq. ft.

TWO RACQUETBALL COURTS
20' X 40' each

RACQUETBALL LOUNGE
18' 8" X 11' 6"

OLD FITNESS CENTER
29 1/2' X 14'

ATRIUM AREA
59' X 14'

AEROBIC STUDIO
52' X 36'

FITNESS CENTER
51' X 37'

FITNESS OFFICE
11 1/2' X 17' 4"

MASSAGE ROOM
11 1/2' X 17' 4"

UPSTAIRS LOUNGE
39 1/2' X 25' 3"

MAIN LOUNGE
41 1/2' X 17 1/2'

NURSERY
11 1/2' X 12' 8"

R.L. - Racquetball Lounge

R.C.1 - Racquetball Court 1

R.C.2 - Racquetball Court 2

P.S. - Pro Shop

