

NCTTA Executive Board Meeting
Meeting Minutes for Sunday, November 16, 2008
via GoToMeeting.com Software

In attendance: Willy Leparulo, David Del Vecchio, Chris Wang, Francois Charvet, Joe Wells; Missing: Misha Kazantsev, all committee chairs

- 1) Update from Divisions (Chris & Willy)
 - Discussion of different divisions and noted that 7 meets happened over the weekend and there were no known mishaps!
 - Francois brings up issues of non paying schools, saying there are 90 schools that have paid, but 41 schools that have not paid yet and is concerned
 - some schools still brought money to division director so those monies should be coming in as well as University's are slow with processing payment
 - Chris Wang will follow up with division directors to see who handed them money and who did not
 - mailing address will be transferred to Francois' address after this semester as well

- 2) Budget (Francois)
 - (FC) did a great job with excel sheet and showing different expenses and revenues for NCTTA last year
 - main expenses not really spent: Trophies(b/c of charge back); Team travel assistance (no one really signed up) and Committees (no committee requested anything)
 - good amt of funds in surplus despite losing 2 grand in champs

Financial Committee objective: to increase NCTTA operational fund by 1000 and Scholarship fund by 1000. Board agreed

Current Budget

Revenue: KS, Newgy, League membership

Expenses: the usual, but question marked 3 line items

- a) Video
- b) DD Development
- c) Committees

-DD suggests to have an emergency fund for committees in case something comes up to have funding for

-Chris Wang suggested having Youtube contest to be a part of this

-BOD decided to scrap the video idea for the championships and place it under the marketing committee to take control of if so wanted

-1900 dollars left for to decide for Committee and DD Development

Division Director Budget

- financial committee to decide on general rules and amounts for DD travel in and around division meets
 - (FC) mentioned the number could balloon if we are not careful, BOD agreed and financial committee will discuss
 - 3) NCTTA Committee problem
 - Mentors were assigned as Board members to committee chairs to cajole more interest and activity, but it hasn't seemed to work well
 - Goal: active or stay active (emailing them once a week, having them invite you to their meetings if they have any)
 - achieving SMART (Specific, measurable, attainable, realistic, timely or tangible)
- <http://www.topachievement.com/smart.html>

Francois-Financial
 Willy-Recruitment
 Joe-Marketing
 Misha-Media Relations
 Chris Wang-Enrollment/Registrar
 David-Coaching

Problems:

- Committee chairs not replying to mentor emails (Chris Wang to Seemant)
- Not enough interested committee members and committee dies from inactivity
- Committee chairs too busy to juggle life and NCTTA

4) Nixon Letter

- Board members encouraged to get on hub and suggest changes to Nixon letter to resubmit to Christian

5) 2010 Championship Guidelines are out on NCTTA website, NASC and ACUI

- Joe Wells gave update about it and getting interest from smaller cities like Roanoke, VA and Grand Rapids, Michigan

6) Champ Website discussion

- Champ committee is basically the board and we discussed the different website areas so we can have DD produce an updated site
- BOD discussed sponsorship document and will lower amounts and delete past verbage "right to refusal" and extra language in last year's doc
- 9 categories into 6

- Airplane discount: assign to McFarland to see if he can do it

- talked about online registration forms, things to change or not
- Deadlines: will follow up with DD who is technical delegate
- (FC) brought up something about providing coaches with T-shirts or perhaps putting them up for sale
- Entry fee is left as is at 125 with a late fee

Meeting Adjourned 10:25pm